**Maintenance Plan**

**Job #1: Full Backup (System Databases)**

Description: Performs an integrity check and full backup on all system databases.

Schedule: Occurs every day at 22:00.

Step 1. Check the integrity of the system databases.

Step 2. Perform a Full backup of the system databases.

**Job #2: Full Backup (User Databases)**

Description: Performs an index optimization, integrity check, and full backup on all user databases.

Schedule: Occurs every day at 02:00.

Step 1. Defragment the indexes and update the statistics of the user databases.

Step 2. Check the integrity of the user databases.

Step 3. Perform a Full backup of the user databases.

**Job #3: Cleanup**

Description: Deletes all backups that are older than 31 days.

Schedule: Occurs every week on Sunday at 21:00.

Step: Execute sp\_delete\_backuphistory.